



COVID-19 Operating Policy (Effective 4/2/20 - TBD, Updated: 7/6/2020)

In order to safely and responsibly operate during the COVID-19 outbreak, Marine Imaging Technologies and New England Coastal Survey have implemented the following procedures, requirements and recommendations. Our policy will adapt as new information and recommendations are available. The most recent policy will be sent to charterers prior to their charter.

To comply with social distancing recommendations, the (temporary) total occupancy on each vessel will be as follows:

- **Catapult Capacity: 6 (Including the captain and any crew)**
- **Dawn Treader Capacity: 3 (Including the captain and any crew)**

Prior to boarding, the captain will brief the passengers on the current operating policy, collect screening questionnaires and perform no contact temperature readings. The questionnaires will be emailed in advance and are available at

https://marineimagingtech.com/wp-content/uploads/2020/07/COVID-19-Policy-7_2020_v2_questionnaire.pdf

For Marine Imaging Technologies and New England Coastal Survey staff:

- You may **NOT** work if any of the following apply:
 - You have traveled by plane, train or bus within 14 days prior to the planned trip.
 - You have had contact with an individual known to be or suspected to be infected with COVID-19 within last 14 days.
 - You have had an elevated temperature in the last 14 days prior to the planned trip. CDC defines a high temperature as 100.4F/ 38C.
 - You have tested positive for COVID-19 in past 14 days.
- If you have been infected you must have documentation from a medical doctor confirming a negative test and medical clearance.
- If you have been in contact with a person who has traveled to a non-exempt state (<https://www.mass.gov/info-details/travel-information-related-to-covid-19>) you must notify your supervisor immediately.



For Marine Imaging Technologies and New England Coastal Survey staff:

- While working (vessel prep, on charter, vessel clean-up)
 - Wear appropriate PPE.
 - Any personal belongings must be in a closed, solid container (tote, backpack, etc)
 - Avoid touching your eyes, nose, and mouth.
 - Wash hands often or use an alcohol-based hand sanitizer with at least 60% alcohol when soap and water are not available.
 - If feeling ill, notify your supervisor and do not report to the boat.
 - Maintain a 6' distance from other staff and passengers.
 - Both pre and post charter, all surfaces, railings, safety equipment, etc, must be cleaned and sanitized. Adjust your start & end times to accommodate this additional work.
 - Periodically clean and sanitize surfaces, handrails, handles, knobs, buttons, etc.
 - Hot water and soap is to be available at all times to all persons on vessel.
 - Sanitizing wipes are to be available for wiping cases, equipment, etc.
 - Provisioning is temporarily suspended. Please provide your own beverages and meals in your own storage container/cooler.
 - Existing coolers will be removed from the vessels.
 - Be alert for any co-worker or passenger exhibiting signs of possible illness. Notify the Captain of any observations.
 - Follow CDC guidelines (see below)



For passengers:

- You may NOT board the vessel if any of the following apply:
 - If you have traveled by plane, train or bus within 14 days prior to the planned trip.
 - If you have had contact with an individual known to be or suspected to be infected with COVID-19 within last 14 days.
 - If you've had an elevated temperature in the last 14 days prior to the planned trip. CDC defines a high temperature as 100.4F/ 38C.
 - If you have tested positive for COVID-19 in past 14 days.
- Any passenger with a prior COVID-19 infection must have documentation from a medical doctor confirming a negative test and medical clearance for transmission.
- All passengers will be required to fill out and submit a COVID-19 screening questionnaire within 24 hours of departure.
- Any passenger feeling ill or displaying signs of illness will not be allowed to board either vessel.
- All passengers should avoid touching anything belonging to another passenger.
- All passengers should endeavor to remain at least 6' away from others.
- All passengers should provide their own beverages and meals in their own storage container/cooler.
- All personal possessions must be in a solid container (tote, backpack). No mesh or lidless containers.
- All passengers should provide their own Personal Protective Equipment.
- All passengers should avoid touching eyes, nose, and mouth.
- All passengers should wash hands often or use an alcohol-based hand sanitizer with at least 60% alcohol when soap and water are not available.
- All passengers should follow CDC guidelines (see below).

Thank you for your cooperation.

CDC Guidelines

Source: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Wash your hands often

- [Wash your hands](#) often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.

Avoid close contact

- Avoid close contact with people who are sick, even inside your home. If possible, maintain 6 feet between the person who is sick and other household members.
- Put distance between yourself and other people outside of your home.
 - Remember that some people without symptoms may be able to spread virus.
 - Stay at least 6 feet (about 2 arms' length) from other people.
 - Do not gather in groups.
 - Stay out of crowded places and avoid mass gatherings.
 - Keeping distance from others is especially important for people who are at higher risk of getting very sick.

Cover your mouth and nose with a cloth face cover when around others

- You could spread COVID-19 to others even if you do not feel sick.
- Everyone should wear a [cloth face cover](#) when they have to go out in public, for example to the grocery store or to pick up other necessities.
 - Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- The cloth face cover is meant to protect other people in case you are infected.
- Do NOT use a face mask meant for a healthcare worker.
- Continue to keep about 6 feet between yourself and others. The cloth face cover is not a substitute for social distancing.

Cover coughs and sneezes

- If you are in a private setting and do not have on your cloth face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Throw used tissues in the trash.
- Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

Clean and disinfect

- Clean AND disinfect [frequently touched surfaces](#) daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- If surfaces are dirty, clean them. Use detergent or soap and water prior to disinfection.
- Then, use a household disinfectant. Most common [EPA-registered household disinfectant](#)[external icon](#) will work.



COVID-19 Screening Questionnaire (Updated: 7/6/2020)

According to the CDC, people with COVID-19 have had a wide range of symptoms reported, including, but not limited to, cough, shortness of breath, difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, nausea/vomiting, and new loss of taste or smell. These may range from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms or combinations of symptoms may have COVID-19.

First Name: _____ Last Name: _____

Email Address: _____

Contact Phone Number: ____ - ____ - ____ Date: ____ / ____ / ____ Current Temp: _____

Emergency Contact:

First Name: _____ Last Name: _____

Contact Phone Number: ____ - ____ - ____

Please answer the following questions:

<p>I have read and understand Marine Imaging's COVID-19 Policy.</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>	<p>Do you have a cough that you cannot attribute to another health condition?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>	<p>Do you have a sore throat that you cannot attribute to another health condition?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>
<p>Do you have a fever?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>	<p>Do you have recent loss of taste or smell?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>	<p>Do you have a headache that you cannot attribute to another health condition?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>
<p>Do you have shortness of breath or trouble breathing that you cannot attribute to another health condition?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>	<p>Do you have chills or repeated shaking with chills that you cannot attribute to another health condition?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>	<p>Do you have muscle pain that you cannot attribute to either another health condition, or to exertion from a specific activity such as physical exercise?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>
<p>Have you travelled by plane, train or bus in the last 14 days?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>	<p>Have you been in contact with a person known to have COVID-19 in the last 14 days?</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>	<p>Have you traveled, or been in contact with someone who has traveled, to a non-exempt state in the last 14 days? (https://www.mass.gov/info-details/travel-information-related-to-covid-19)</p> <p><input type="checkbox"/> Yes / <input type="checkbox"/> No</p>

Please bring a completed form with you on the day of the charter. This document will be kept private & confidential until 15 days after the end of the project when it will be destroyed.

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Received by: _____ Date: ____ / ____ / ____